

**City of Auburn  
Technology Commission  
Auburn City Hall  
1225 Lincoln Way, Auburn, CA 95603  
Phone (530) 823-4211**

**MINUTES OF JULY 12, 2012**

**Commissioners Present**

Richard Owens, Chair  
Paul Mercurio, Vice Chair  
George Preston, Member  
Teresa Schredl, Member

**Absent**

Randi Swisley, Member  
Glenn Tonkin, Member

**Auburn City Staff Present**

None

**Guests**

None

**Call to Order**

Commissioner Owens called the meeting to order at 4:37 pm. It was noted that a quorum of members was present for the meeting.

**Approval of Agenda**

Agenda was approved unanimously as posted.

**Public Comment**

None

**Approval of Meeting Minutes**

Minutes of the June 14, 2012 meeting - Preston moved, Mercurio seconded, approved unanimously as submitted.

**Old Business**

**Installment of new commissioner Swisley**

Randi Swisley is expected to be on the City Council agenda for approval as a new commissioner on Monday, June 25<sup>th</sup>.

**Technology Commission Work Plan**

- Status of station inventory - physical inventory is done; 3 months of phone bills have been collated and added to the physical inventory for a comprehensive list
- Vendor status - City's preferred solution is expensive; investigating ways to reduce cost and remain within the telephone system budget
- Meeting with Andy Heath - he is communicating with proposed vendors regarding adjustments (station count) to lower the costs

*Action* - Confirmation of station user list will be conducted by Chairman Owens (Police Department and Administrative Services) and Commissioner Preston (Public Works, Community Development, and Fire Department)

*Action* - Verification of all data jacks in City Hall and the Police Department will be done this coming weekend by Commissioners Schredl and Swisley

*Action* - Investigate an approach for 8 lines without data jacks (TBD)

*Action* - Check with other departments at a later date (TBD)

**New Business**

The City Fire Chief has expressed interest in a new Emergency Operations Center; we will invite him to our August meeting to discuss in more detail.

**Other Business**

ACTV Update - None

**Information and Announcements**

Commissioner Mercurio will be gone for 2 weeks starting on the 15<sup>th</sup>; Commissioner Preston will be gone the week of the 29<sup>th</sup>

**Date and Time of Next Meeting**

Thursday, August 9, 2012, 4:30 pm. Room 10, City Hall.

**Adjournment**

Chair adjourned by acclamation at 5:30 pm.

APPROVAL ATTESTED TO:
Richard Owens, Chair, Technology Commission